

**SUMMER VILLAGE OF WEST COVE
AGENDA**

Thursday June 23rd, 2016 – at the Community Hall at 7:00 p.m.

1. Call to order
2. Agenda a) Thursday June 23rd, 2016 Regular Council Meeting
3. Minutes: p1-5 a) Thursday, May 26th, 2016 Regular Council Meeting
pb-12 b) Thursday, June 2nd, 2016 Regular Council Meeting
4. Delegations: 7:10 p.m. MacGregor Lot Consolidation – property owners and
p13-16 Development Officer to be in attendance to discuss this
matter
5. Public Hearings: N/A
6. Bylaws: p17 a) Rescinding Bylaw (415-16) – to rescind bylaw 160 – Prohibit of
Placing Refuse on Roadways (*give all readings to bylaw(s)*)
p18-26 b) Burning Bylaw (416-16) – to prohibit and control open burning
within the corporate limits of the Summer Village of West Cove.
(*give all readings to bylaw(s)*)
7. Business: a) Land Use Bylaw Review – further to previous meetings, a report
from Development Officer Blaine Alexander will be available
before meeting time (*review report, proposed changes, if
comfortable consider first reading and set date for public
hearing, or defer to the next meeting*)
b) Development Officers Report – this report will be available
before meeting time (*direction as given by Council, or simply
accept for information*)
c) Policies from previous meeting:
1) Burn Pit Policy – to act in a professional and environmentally
responsible manner in respect to access and use of the West Cove
Burn Pit area. (*Council to approve the Burn Pit Policy as is, or
approve with changes, or accept for further information*)
2) Community Centre Use Policy – to make the Community
Centre available for use to Community Groups or property
owners. (*Council to approve the Community Centre Use Policy
as is, or approve with changes, or accept for further information*)
3) Boat Lift & Pier Section Removal Policy - to have all
privately owned boat lifts, pier sections and pier stands, removed
from the public parks and parkways by June 1st of each year.
(*Council to approve the Boat Lift & Pier Section Removal Policy
as is, or approve with changes, or accept for further information*)
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4) Council, Administration, Staff and Contractor Reimbursement Policy - to provide Council members with a written statement explaining how Council members, Administrators, Staff and Contractors are reimbursed for per diem meeting expenses, auto expenses and out of pocket expenses. *(Council to approve the Council, Administration, Staff and Contractor Reimbursement Policy as is, or approve with changes, or accept for further information)*

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5) Sewage Lagoon Access Policy - to act in a professional and environmentally responsible manner in respect to access and use of the West Cove sewage lagoon, and to eliminate to the best of its ability, the possibility of any incidents in the way of sewage spills or harm in any way to the environment or its properties. *(Council to approve the Council, Administration, Staff and Contractor Reimbursement Policy as is, or approve with changes, or accept for further information)*

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6) Lake Weed Removal Policy – to regulate the areas designated for the disposal of lake weed collected from private property. *(Council to approve the Lake Weed Removal Policy as is, or approve with changes, or accept for further information)*

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d) Terms of Reference Ste. Anne Summer Villages Emergency Advisory Committee and Bylaw – as discussed at the Summer Villages meeting, attached for Council review *(for Council to approve as is, approve with changes, defer for further information, or accept for information)*

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e) Disaster Mutual Aid Agreement – this agreement has come forward through the consultants and the Emergency Services Committee, and is for the Town of Onoway, Town of Mayerthorpe, Alberta Beach and all the Summer Villages within Lac Ste. Anne County boundaries *(for Council approval as is, or approved with changes)*

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f) Letter to Minister Larivee – as discussed June 8th, 2016 meeting, attached is a draft letter to Minister Larivee as follow-up to the April 4th, 2016 letter (attached). *(approve letter)*

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g) Alberta Municipal Affairs – June 7th, 2016, letter from Honourable Danielle Larivee regarding progress on the directives issued in Ministerial Order No. MSL:014/16. Honourable Larivee is requesting confirmation that the storage location for historical records is secured and restricted from public access, also to reconsider having a contractor's policy, and to review section 57 of council's procedural bylaw. *(reply to Minister Larivee confirming the storage location is secured and restricted from public access, direction as to contractors policy and section 57 procedural bylaw)*

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- h) West Cove Tax Roll #1331 – Administration received an email regarding tax roll 1331 explaining that they have a late fee on their tax notice of \$300.00 and that last year this penalty was suppose to be waived by Council according to past administration. There is no motion in the records of Council waving the penalty fee. *(for Council discussion)*

- i) West Central Police Commission – further to previous discussions and meetings, attached is the background on the formation of this Commission. While I believe the concept of this regional enforcement service works, there is certainly some fine tuning that needs to take place. I would recommend Council consider approving becoming a member, and approve the business plan in principal with final approval to come with a final business plan. Key to this all moving forward is each Council needs to provide what they feel is the required amount of time in their respective municipality *(approve becoming a member, and the business plan in principal with final approval to come once the final business plan is presented, or defer decision for further information, or decline participation, or some other direction as given by Council)*

- j) Bugs Lawn Care – attached is the 3 year contract for grass cutting, with an option to extend for another 3 years. This contract includes a one month termination notice. *(approve agreement and ratify execution)*

- k) Alberta Beach Fire Hall Grand Opening – invite to attend ceremony on Saturday, June 25th, 2016 from 11:00 a.m. to 3:00 p.m. *(authorize attendance)*

- l)
- m)
- n)

- 8. Financial
 - a) Accounts payable –Cheque Listings for – April & May 2016
Cheque Listings
 - b) Bank Reconciliation – April & May 2016
 - c) GIC Details & Savings Account Reconciliation
 - d) Grant Report – N/A

- 9. Councillors' Reports
 - a) Annual Information Meeting Report

- 10. Administration Reports

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- p93-105 a) Ministerial Report
p106 b) Consolidations
p107 c) Reserve Accounts
11. Information and Correspondence
- p108 a) West Cove Inspection Report – May 31st, 2016, Evaporation Lagoon
b) Association of Summer Villages Annual Conference & AGM – October 21st-22nd, 2016 in Edmonton, Alberta
p109 c) The Municipal Safety Recognition Award presented to the Summer Village of West Cove – issued June 2016
p110-111 d) Alberta Municipal Affairs – June 1st, 2016, 2016 MSI Allocation is \$108,236.00, which includes \$99,439.00 in capital funding and \$8,797.00 in operating funds
p112-113 e) House of Commons – Honourable Jim Eglinski, Member of Parliament, May 31st, 2016, current funding opportunities
p114 f) Alberta Municipal Affairs – June 3rd, 2016 letter on 10 year agreement governing Federal Gas Tax Fund (GTF)
p115 g)
h)
12. In camera a) Legal
13. Adjournment

Next Meetings:

- Thursday, July 28th, 2016 at:00 pm
- ASVA Annual Meeting – October 21st-22nd, 2016