

**SUMMER VILLAGE OF WEST COVE
COUNCIL ORGANIZATIONAL MEETING
THURSDAY, JULY 26th, 2018 AT 6:00 PM
Location: Community Hall in West Cove, Alberta**

A G E N D A

1. **Call to Order (by CAO)**
2. **Adoption of Agenda**
3. **Mayor – Nomination & Appointment & Official Oath of Office**
4. **Deputy Mayor (s) - Nomination & Appointment & Official Oath of Office**
5. **Confirmation of Council Meeting Dates & Time** (last Thursday of the months of January, February, March, April, June, July, September and November at 6:00 p.m. at the West Cove Community Hall)
6. **Confirmation of Signing Authority** (two signatures required, one elected and one administration to always sign, any Council member and CAO or Administrative Assistant)
7. **Confirmation of Banking Authority** (Royal Bank of Canada and ATB Financial)
8. **Confirmation of CAO Appointment** (Wildwillow Enterprises Inc. – Wendy Wildman)
9. **Confirmation of Auditor Appointment** (Seniuk & Company)
10. **Confirmation of Solicitor Appointment** (Patriot Law Group)
11. **Confirmation of Assessor Appointment** (Dan Kanuka, Municipal Assessment Services Group)
12. **Confirmation of Development Authority** (Tony Sonnleitner, Development Officer)
13. **Confirmation of Subdivision Authority** (Municipal Planning Services Ltd.)
14. **Confirmation of Subdivision & Development Appeal Board** (Joint Subdivision & Development Appeal Board remain appointed as per Bylaw 427-16)
15. **Confirmation of Municipal Planning Commission** (all Council)
16. **Confirmation of FOIP Coordinator** (CAO)
17. **Confirmation of Community Peace Officer** (Town of Mayerthorpe Peace Officer Services Agreement - Dwight Dawn)
18. **Confirmation of Committee Appointments:**
 - a) **Development Appeal Board Subdivision & Development Appeal Board** (was: member of public, alternate: Giesbrecht)
 - b) **Assessment Appeal Board & Assessment Review Board** (was: St. Amand, but should be

- as per agreement with Lac Ste. Anne County)
- c) Highway 43 Waste Commission Regional Solid Waste disposal site (was: Giesbrecht)
 - d) West Inter Lake District Regional Water Commission (was: Breton, alternate: St. Amand)
 - e) Lac Ste. Anne Emergency Management Agency - Regional Emergency Management Agency (was: St. Amand & CAO, alternate: Breton)
 - f) Summer Villages of Lac Ste. Anne County East (was: Giesbrecht)
 - g) Regional Emergency Services (was Giesbrecht, alternate Breton) establish one)
 - h) Regional Family & Community Support Services (was Giesbrecht, alternate St. Amand)
 - i) Regional Sewer Force Main Committee (new: need to appoint rep and alternate)
 - j)
 - k)

19. **Municipal Office Location (4808 – 51 Street – Town of Onoway)**

20. **Policy #16-213 Council, Administration, Staff and Contractor Reimbursement Policy (confirm as is, or approve with changes)**

21. **Adjournment**

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