

SUMMER VILLAGE OF WEST COVE
ORGANIZATIONAL MEETING
REGULAR COUNCIL MEETING MINUTES
THURSDAY, JUNE 24TH, 2021 AT 6:00 P.M.
VIA ZOOM AND IN-PERSON
LOCATION: TOWN OF ONOWAY COUNCIL CHAMBERS

	PRESENT	<p>Councillors: Ren Giesbrecht, Greg Woronuk, Chris Kelly</p> <p>Administration: Wendy Wildman, CAO Diane Wannamaker, Administration</p> <p>Appointments: N/A</p> <p>Public attendance (in person): 0</p> <p>Public via teleconference: 0</p>
1.	CALL TO ORDER	Wendy Wildman called the meeting to order 6:00 p.m.
2.	OATH OF OFFICE	Wendy Wildman administered the Oath of Office of Council to each Council member.
	21-88	<p>MOVED by Councillor Giesbrecht that pursuant to Section 208(1)(d) of the Municipal Government Act outlining Council's legislative responsibility of various related documents, receipt be acknowledged as received.</p> <p style="text-align: right;">CARRIED</p>
3.	NOMINATIONS	<p>Wendy Wildman called for nominations for Mayor.</p> <p>Councillor Woronuk nominated Councillor Giesbrecht.</p> <p>Wendy Wildman called for nominations for a second time.</p> <p>Wendy Wildman called for nominations a third time.</p> <p>MOVED by Councillor Kelly that nominations cease.</p> <p style="text-align: right;">CARRIED</p> <p>Councillor Giesbrecht was declared Mayor and was administered the Oath of Office for Mayor.</p> <p>Mayor Giesbrecht assumed the Chair.</p> <p>Mayor Giesbrecht called for nominations for Deputy Mayor.</p>
	21-89	

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	21-90	<p>Mayor Giesbrecht nominated Councillor Woronuk.</p> <p>Mayor Giesbrecht called for nominations a second time.</p> <p>Mayor Giesbrecht called for nominations a third time.</p> <p>MOVED by Councillor Kelly that nominations cease.</p> <p style="text-align:right">CARRIED</p> <p>Councillor Woronuk was declared Deputy Mayor and was administered the Oath of Office of Deputy Mayor.</p>
4.	CONFIRMATIONS 21-91 21-92 21-93	<p>MOVED by Deputy Mayor Woronuk that regular Council meetings be scheduled for the last Wednesday of each month at the Summer Village of West Cove Community Hall commencing at 6:00 p.m. for the months of January, February, March, April, June, July, August, September and November, and that the zoom platform be deemed an acceptable way of holding a meeting if required, and that any changes to the date, place or platform of the meetings be posted on the Summer Village website.</p> <p style="text-align:right">CARRIED</p> <p>MOVED by Mayor Giesbrecht that the signing authority be confirmed as follows:</p> <ul style="list-style-type: none">• Two signatures are required• One signature to be any member of Council (Ren Giesbrecht, Greg Woronuk, Chris Kelly)• One signature to be any member of Administration, (Chief Administrative Officer, Wendy Wildman or the Administrative Assistant, Diane Wannamaker) <p style="text-align:right">CARRIED</p> <p>MOVED by Deputy Mayor Woronuk that the banking authority for the Summer Village of West Cove be confirmed as ATB Financial.</p> <p style="text-align:right">CARRIED</p>

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	21-94	<p>MOVED by Councillor Kelly that the Chief Administrative Officer appointment be confirmed as Wendy Wildman of Wildwillow Enterprises Inc.</p> <p style="text-align: right;">CARRIED</p>
	21-95	<p>MOVED by Deputy Mayor Woronuk that the Auditor appointment of be confirmed as Seniuk and Company.</p> <p style="text-align: right;">CARRIED</p>
	21-96	<p>MOVED by Councillor Kelly that the Solicitor appointment be confirmed as Patriot Law Group.</p> <p style="text-align: right;">CARRIED</p>
	21-97	<p>MOVED by Deputy Mayor Woronuk that as per the agreement, the Subdivision and Development Board be confirmed as Milestone Municipal Services (Bylaws 453-19 and 458-19).</p> <p style="text-align: right;">CARRIED</p>
	21-98	<p>MOVED by Deputy Mayor Woronuk that as per the Agreement, the Assessment Review Board be confirmed as Capital Region Assessment Services Commission (Bylaws 470-2021 & 471-2021).</p> <p style="text-align: right;">CARRIED</p>
	21-99	<p>MOVED by Mayor Giesbrecht that the Municipal Planning Commission be confirmed as all of Council.</p> <p style="text-align: right;">CARRIED</p>
	21-100	<p>MOVED by Councillor Kelly that the Freedom of Information and Protection of Privacy Coordinator be confirmed as the Chief Administrative Officer.</p> <p style="text-align: right;">CARRIED</p>
	21-101	<p>MOVED by Mayor Giesbrecht that the Community Peace Officer appointment be confirmed as Town of Mayerthorpe Community Peace Officer Agreement, Cst. Dwight Dawn.</p> <p style="text-align: right;">CARRIED</p>
	21-102	<p>MOVED by Councillor Kelly that the Integrity Commission be confirmed as Victoria Message.</p> <p style="text-align: right;">CARRIED</p>
5.	CONFIRMATION OF DESIGNATED OFFICERS	

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	21-103	<p>MOVED by Deputy Mayor Woronuk that the Designated Officers be confirmed as follows:</p> <p>Assessor Appointment: Dan Kanuka, Municipal Assessment Services Group – Bylaw 424-16</p> <p>Development Authority: Tony Sonnleitner, Development Officer – Bylaw 424-16</p> <p>Planning & Subdivision Authority: Municipal Planning Services Ltd. – Bylaw 434-16</p> <p>Assessment Review Board Clerk: Richard Barham, Capital Region Assessment Services Board – Bylaw 470-2021</p> <p>Subdivision & Development Appeal Board Clerks: Emily House & Cathy McCartney – Bylaw 458-2019</p> <p style="text-align: right;">CARRIED</p>
7.	<p>CONFIRMATION OF COMMITTEE APPOINTMENTS 21-104</p>	<p>MOVED by Mayor Giesbrecht that the Committee Appointments be approved as follows:</p> <ul style="list-style-type: none"> a) Highway 43 East Waste Commission (Greg Woronuk – Representative) (Chris Kelly – Alternate) b) West Interlake District Regional Water Services Commission (Greg Woronuk – Representative) (Ren Giesbrecht – Alternate) c) Lac Ste. Anne Emergency Management Agency – Regional Emergency Services (Ren Giesbrecht – Representative) (Greg Woronuk – Alternate) d) Summer Villages of Lac Ste. Anne County East (Ren Giesbrecht – Representative) (with all of Council to attend) e) Regional Family & Community Support Services (Greg Woronuk – Representative) (Chris Kelly – Alternate)

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		<p>f) Onoway Regional Medical Clinic (Chris Kelly – Representative) (Ren Giesbrecht – Alternate)</p> <p>g) Regional Sewer Force Main Committee (Chris Kelly – Representative) (Greg Woronuk – Alternate)</p> <p>h) Flowering Rush Abatement Committee (Ren Giesbrecht – Representative) (Greg Woronuk – Alternate)</p> <p>i) Amalgamation of Summer Villages on Lac Ste. Anne (Chris Kelly – Representative) (Greg Woronuk – Alternate)</p> <p style="text-align: right;">CARRIED</p>
8.	MUNICIPAL OFFICE LOCATION 21-105	<p>MOVED by Councillor Kelly that the Municipal Office location be confirmed as 4808 – 51st Street, Onoway, Alberta.</p> <p style="text-align: right;">CARRIED</p>
9.	REMUNERATION POLICY #C-COU-REM-1 21-106	<p>MOVED by Councillor Kelly that Council Remuneration and Expense Reimbursement Policy C-COU-REM-1 be approved with the following changes:</p> <ul style="list-style-type: none"> - Remove Conference Call Meetings as a separate payment and include in Webinar/Virtual Meetings <p style="text-align: right;">CARRIED</p>
10.	ADJOURNMENT	The meeting adjourned at 7:25 p.m.

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