

SUMMER VILLAGE OF WEST COVE
REGULAR COUNCIL MEETING MINUTES
THURSDAY, JUNE 27, 2019
WEST COVE COMMUNITY HALL

	PRESENT	<p>Mayor: Larry St. Amand Deputy Mayor: Ren Giesbrecht Councillor: Dave Breton</p> <p>Administration: Wendy Wildman, CAO Heather Luhtala, Assistant CAO</p> <p>Delegation(s): 0 Public at Large: 3</p>
1.	CALL TO ORDER	Mayor St. Amand called the meeting to order at 6:00 p.m.
2.	AGENDA	
	19-68	<p>MOVED by Deputy Mayor Giesbrecht that the June 27, 2019 agenda be approved with the following addition:</p> <p>Under 12. Closed Meeting a) "Third Party Personal Privacy – FOIPP Act Section 17"</p> <p style="text-align: right;">CARRIED</p>
3.	MINUTES	
	19-69	<p>MOVED by Councillor Breton that the minutes of the April 25, 2019 Regular Council Meeting be approved as presented.</p> <p style="text-align: right;">CARRIED</p>
4.	DELEGATIONS	n/a
5.	PUBLIC HEARINGS	n/a
6.	BYLAWS	
	19-70	<p>MOVED by Councillor Breton that Bylaw 455-2019 being a Bylaw for the purpose of consolidating Lots 21 and 22, Block 14, Plan 721 MC to be known as Lot 21A (1421 & 1422 Park Crescent) in the Summer Village of West Cove, be given 1st reading.</p> <p style="text-align: right;">CARRIED</p>
	19-71	<p>MOVED by Deputy Mayor Giesbrecht that Bylaw 455-2019 be given second reading.</p> <p style="text-align: right;">CARRIED</p>

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19-72	<p>MOVED by Deputy Mayor Giesbrecht that Bylaw 455-2019 be considered for third reading.</p> <p style="text-align: right;">CARRIED UNANIMOUSLY</p>
19-73	<p>MOVED by Mayor St. Amand that Bylaw 455-2019 be given third and final reading.</p> <p style="text-align: right;">CARRIED</p>
19-74	<p>MOVED by Councillor Breton that Bylaw 456-2019 being a Bylaw for the purpose of establishing one or more Assessment Review Boards and the appointment of an Assessment Review Board Clerk for the Summer Village of West Cove, be given 1st reading.</p> <p style="text-align: right;">CARRIED</p>
19-75	<p>MOVED by Deputy Mayor Giesbrecht that Bylaw 456-2019 be given second reading.</p> <p style="text-align: right;">CARRIED</p>
19-76	<p>MOVED by Mayor St. Amand that Bylaw 456-2019 be considered for third reading.</p> <p style="text-align: right;">CARRIED UNANIMOUSLY</p>
19-77	<p>MOVED by Councillor Breton that Bylaw 456-2019 be given third and final reading.</p> <p style="text-align: right;">CARRIED</p>
19-78	<p>MOVED by Deputy Mayor Giesbrecht that Bylaw 457-2019 being a Bylaw for the purpose establishing a Designated Officer to act as the Clerk of the Assessment Review Board for the Summer Village of West Cove, be given 1st reading.</p> <p style="text-align: right;">CARRIED</p>
19-79	<p>MOVED by Councillor Breton that Bylaw 457-2019 be given second reading.</p> <p style="text-align: right;">CARRIED</p>
19-80	<p>MOVED by Deputy Mayor Giesbrecht that Bylaw 457-2019 be considered for third reading.</p> <p style="text-align: right;">CARRIED UNANIMOUSLY</p>
19-81	<p>MOVED by Mayor St. Amand that Bylaw 457-2019 be given third and final reading.</p> <p style="text-align: right;">CARRIED</p>
19-82	<p>MOVED by Deputy Mayor Geisbrecht that the fee for filing an Assessment Complaint be set at \$50.00 (fifty dollars).</p> <p style="text-align: right;">CARRIED</p>

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	19-83		<p>MOVED by Councillor Breton that the following individuals be appointed as assessment review board members for 2019: Tanya Missikewitz, Reanne Kronewitt-Springer, Wayne Borle, Gina Fowler (Chair), Mike Primeau (Clerk).</p> <p style="text-align: right;">CARRIED</p>
	19-84		<p>MOVED by Deputy Mayor Giesbrecht that Bylaw 458-2019 being a Bylaw for the purpose establishing a Designated Officer to act as the Clerk of the Subdivision and Development Appeal Board for the Summer Village of West Cove, be given 1st reading.</p> <p style="text-align: right;">CARRIED</p>
	19-85		<p>MOVED by Councillor Breton that Bylaw 458-2019 be given second reading.</p> <p style="text-align: right;">CARRIED</p>
	19-86		<p>MOVED by Deputy Mayor Giesbrecht that Bylaw 458-2019 be considered for third reading.</p> <p style="text-align: right;">CARRIED UNANIMOUSLY</p>
	19-87		<p>MOVED by Councillor Breton that Bylaw 458-2019 be given third and final reading.</p> <p style="text-align: right;">CARRIED</p>
7.	BUSINESS		
	19-88		<p>MOVED by Deputy Mayor Giesbrecht that the discussion with respect to hall rental be deferred to the next regular Council meeting.</p> <p style="text-align: right;">CARRIED</p>
	19-89		<p>MOVED by Councillor Breton that Council and Administration be authorized to attend the Association of Summer Village of Alberta Conference and Annual General Meeting scheduled for October 17 and 18, 2019 at the Executive Royal Hotel in Leduc and approve the purchase of a silent auction item to a maximum amount of \$200.00 (two hundred dollars).</p> <p style="text-align: right;">CARRIED</p>
	19-90		<p>MOVED by Mayor St. Amand that Council accept for information the discussion with respect to funding formula calculations for Summer Village allocations as requested by the Summer Villages of Lac Ste. Anne County East group.</p> <p style="text-align: right;">CARRIED</p>

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19-91	<p>MOVED by Deputy Mayor Giesbrecht that Administration be authorized to contract Top Hat Maintenance to repair and re-install the existing Summer Village entrance sign.</p> <p style="text-align: right;">CARRIED</p>
19-92	<p>MOVED by Mayor St. Amand that for the 2019 year only, the Summer Village of West Cove defer its June 30th tax payment deadline to July 31st, 2019.</p> <p style="text-align: right;">CARRIED</p>
19-93	<p>MOVED by Mayor St. Amand that Council authorize weed harvesting at the 8 municipal reserve areas located within the Summer Village of West Cove at a cost of \$2,000.00.</p> <p style="text-align: right;">CARRIED</p>
19-94	<p>MOVED by Deputy Mayor Giesbrecht that the following polices be approved as amended and that the existing policies where applicable be rescinded:</p> <ol style="list-style-type: none"> 1. A-TRA-BOAT-1 BOAT LIFT AND PIER SECTION REMOVAL (will rescind Boat Lift and Pier Section Removal Policy – Approved July 28, 2016) 2. A-ENV-COMP-1 COMPOST COLLECTION SITE (will rescind Compost Collection Site Policy – Approved June 23, 2016) 3. A-HUM-CON-1 CONTRACTORS (will rescind Contractors Policy – Approved June 23, 2016) 4. C-COU-REM-1 COUNCIL REMUNERATION AND EXPENSE REIMBURSEMENT (will rescind Council, Administration, Staff and Contractor Reimbursement Policy – Approved July 26, 2018) 5. A-ENV-WEED-1 LAKE WEED REMOVAL (will rescind Lake Weed Removal Policy – Approved June 23, 2016) 6. A-ENV-PARKS-1 PARKS MAINTENANCE (will rescind Parks Maintenance Policy – Approved July 27, 2017) 7. A-ENV-SEW-1 SEWAGE LAGOON ACCESS (will rescind Sewage Lagoon Access Policy – Approved July 28, 2016)(amend to remove last two lines of policy) 8. A-FIN-CAP-1 TANGIBLE CAPITAL ASSETS (will rescind Tangible Capital Assets Policy – Approved May 26-16) 9. A-PRO-FIRE-1 FIRE BAN DECLARATION POLICY <p style="text-align: right;">CARRIED</p>
19-95	<p>MOVED by Mayor St. Amand that July 21 to 27, 2019 be proclaimed as National Drowning Prevention Week.</p> <p style="text-align: right;">CARRIED</p>

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	19-96	MOVED by Mayor St. Amand that Administration be authorized to attend the Grand Opening of the constituency office for the Hon. Shane Getson, MLA Lac Ste. Anne Parkland on Saturday, June 29, 2019 in Onoway, Alberta. CARRIED
	19-97	MOVED by Mayor St. Amand that Council and Administration be authorized to attend the Summer Village of Val Quentin Picnic in the Park scheduled for Saturday, July 13, 2019 from noon to 4:00 p.m. CARRIED
8.	FINANCIAL 19-98	MOVED by Deputy Mayor Giesbrecht that Council accept for information the year-to-date revenue & expense report as of May 31, 2019. CARRIED
9.	COUNCIL REPORTS 19-99	MOVED by Deputy Mayor Giesbrecht that the verbal Council reports be accepted for information as presented. CARRIED
10.	ADMIN REPORT 19-100	MOVED by Mayor St. Amand that the 2019 Annual Information Meeting be scheduled for Saturday, July 13, 2019 at 10:00 a.m. – notification to be posted on the portable information sign and the Summer Village website. CARRIED
	19-101	MOVED by Mayor St. Amand that the Council Organizational Meeting be scheduled for Thursday, July 25, 2019 at 6:00 p.m. with the Regular Council Meeting to follow. CARRIED
	19-102	MOVED by Deputy Mayor Giesbrecht that Council accept the written action pending list and verbal and written Administration Report for information as presented. CARRIED

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11.	INFORMATION / CORRESPONDENCE 19-103	<p>MOVED by Deputy Mayor Giesbrecht that the following information and correspondence be accepted:</p> <ul style="list-style-type: none"> a) 18DP03-37: time extension to November 30th, 2019 granted for the construction of a detached garage at 1712 Cove Crescent b) 19DP02-37: approval of a permit for the construction of an accessory building at 103-1st Street c) 19DP03-37: approval of a permit for the construction of a detached garage at 814-8th Street d) 19DP04-37: approval of a permit for the construction of an accessory building at 218-2nd street e) Community Peace Officer reports for April and May f) AB Municipal Affairs – June 14 email on the Minister’s letter on key priorities & liquor consumption in municipal parks g) Alberta Ombudsman – June 14th letter on brochures and posters h) Yellowhead Regional Library – YRL Board Executive Committee Highlights May 13, 2019 <p style="text-align: right;">CARRIED</p>
12.	CLOSED MEETING 19-104	<p>MOVED by Mayor St. Amand that pursuant to section 197(2) of the Municipal Government Act, Council Move to a closed meeting session at 7:28 p.m. to discuss the following item:</p> <ul style="list-style-type: none"> a) “Third Party Personal Privacy – FOIPP Act Section 17” <p style="text-align: right;">CARRIED</p> <p>The meeting recessed at 7:29 p.m.</p> <p>The meeting reconvened at 7:34 p.m.</p> <p>The following individuals were present at the Closed Meeting: Larry St. Amand Ren Giesbrecht Dave Breton Wendy Wildman Heather Luhtala</p>
	19-105	<p>MOVED by Mayor St. Amand that Council return to an open meeting at 7:36 p.m.</p> <p style="text-align: right;">CARRIED</p>

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		The meeting recessed at 7:37 p.m. The meeting reconvened at 7:42 p.m.
13.	ADJOURNMENT	The meeting adjourned at 7:43 p.m.

Mayor, Larry St. Amand

Chief Administrative Officer, Wendy Wildman