

SUMMER VILLAGE OF WEST COVE
REGULAR COUNCIL MEETING MINUTES
THURSDAY, MARCH 25TH, 2021
VIA ZOOM

	PRESENT	<p>Mayor: Larry St. Amand Deputy Mayor: Ren Giesbrecht Councillor: Dave Breton</p> <p>Administration: Wendy Wildman, CAO Diane Wannamaker, Administration</p> <p>Appointments: N/A</p> <p>Public attendance (in person): 0</p> <p>Public via teleconference: 1</p>
1.	CALL TO ORDER	Mayor St. Amand called the meeting to order 6:00 p.m.
2.	AGENDA 21-35	<p>MOVED by Councillor Breton that the March 25th, 2021 agenda be approved with the addition of:</p> <p>6.k) Alberta Community Crime Prevention Association Conference</p> <p style="text-align: right;">CARRIED</p>
3.	MINUTES 21-36	<p>MOVED by Councillor Breton the minutes of the February 25th, 2021 Regular Council Meeting be approved as presented.</p> <p style="text-align: right;">CARRIED</p>
4.	APPOINTMENTS	N/A
5.	BYLAWS Bylaw 02-2021 Designated Officer 21-37 21-38	<p>MOVED by Deputy Mayor Geisbrecht that Bylaw 02-2021 being a Bylaw for the purpose of establishing the position of designated officer (Clerk of the Assessment Review Board) be given first reading.</p> <p style="text-align: right;">CARRIED</p> <p>MOVED by Councillor Breton that Bylaw 02-2021 be given second reading.</p> <p style="text-align: right;">CARRIED</p>

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	<p>21-39</p> <p>21-40</p> <p>Bylaw 03-2021 Establish Assessment Review Board</p> <p>21-41</p> <p>21-42</p> <p>21-43</p> <p>21-44</p>	<p>MOVED by Deputy Mayor Giesbrecht that Bylaw 02-2021 be considered for third reading. CARRIED UNANIMOUSLY</p> <p>MOVED by Mayor St. Amand that Bylaw 02-2021 be given third and final reading. CARRIED</p> <p>MOVED by Deputy Mayor Giesbrecht that Bylaw 03-2021 being a Bylaw for the purpose of establishing one or more Assessment Review Boards be given first reading. CARRIED</p> <p>MOVED by Councillor Breton that Bylaw 03-2021 be given second reading. CARRIED</p> <p>MOVED by Mayor St. Amand that Bylaw 03-2021 be considered for third reading. CARRIED UNANIMOUSLY</p> <p>MOVED by Deputy Mayor Giesbrecht that Bylaw 03-2021 be given third and final reading. CARRIED</p>
<p>6. BUSINESS</p>	<p>21-45</p> <p>21-46</p>	<p>MOVED by Deputy Mayor Giesbrecht that the Summer Village of West Cove set its' nomination day for the purpose of the 2021 Municipal Election for Saturday, June 12th, 2021 from 10:00 a.m. to 12:00 noon at the Darwell Community Hall. CARRIED</p> <p>MOVED by Mayor St. Amand that the Summer Village of West Cove set an advance vote for the purpose of the 2021 Municipal Election for Thursday, July 2nd, 2021 from 4:00 p.m. to 8:00 p.m. at the Darwell Community Hall. CARRIED</p>

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21-47	<p>MOVED by Councillor Breton that the Summer Village of West Cove set its' election day for the purpose of the 2021 Municipal Election for Saturday, July 10th, 2021 from 10:00 a.m. to 7:00 p.m. at the Darwell Community Hall.</p> <p style="text-align: right;">CARRIED</p>
21-48	<p>MOVED by Deputy Mayor Giesbrecht that Council accept the discussion regarding special mail in ballots for the 2021 Municipal Election for information.</p> <p style="text-align: right;">CARRIED</p>
21-49	<p>MOVED by Mayor St. Amand that the Summer Village of West Cove approve the 2021 Capital Region Assessment Services Commission five (5) Assessment Review Board Member Panelists as follows: Darlene Chartrand, Tina Groszko, Stewart Hennig, Richard Knowles and Raymond Ralph AND THAT Richard Barham be appointed as the Clerk of the Assessment Review Board.</p> <p style="text-align: right;">CARRIED</p>
21-50	<p>MOVED by Deputy Mayor Giesbrecht that the 2020 Annual Internal Review of the Summer Village of West Cove's Safety Codes Program and Accreditation be accepted for information.</p> <p style="text-align: right;">CARRIED</p>
21-51	<p>MOVED by Deputy Mayor Geisbrecht that Council approve the amending Agreement with The Inspections Group Inc. for the provision of safety code services for a potential additional 6-year period with annual renewal on April 30th of each year, subject to the confirmation of termination of one year notification as per the original Agreement.</p> <p style="text-align: right;">CARRIED</p>
21-52	<p>MOVED by Councillor Breton that Council approve Policy A-ADM-WASTE-1, Waste Cart Policy as presented.</p> <p style="text-align: right;">CARRIED</p>
21-53	<p>MOVED by Mayor St. Amand that Council approve and execute the Fire Services renewal and amending agreement between Lac Ste. Anne County and the Summer Village of West Cove as presented for a one-year term.</p> <p style="text-align: right;">CARRIED</p>
21-54	<p>MOVED by Mayor St. Amand that the discussion on the Disaster Recovery Program Changes be accepted for information.</p> <p style="text-align: right;">CARRIED</p>

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	<p>21-55</p> <p>21-56</p> <p>21-57</p> <p>21-58</p> <p>21-59</p>	<p>MOVED by Councillor Breton that Council accept the Draft 2021 Operating and Capital Budget with an increase of 2.8% in municipal tax dollars collected from the prior year and that the final Budget and Tax Rate Bylaw be presented at the regular Council meeting in April.</p> <p style="text-align: right;">CARRIED</p> <p>MOVED by Deputy Mayor Giesbrecht that the penalty structure be set as follows for the 2021 Tax Year (no change from 2020) with the 2021 taxes being due and payable or before midnight of June 30th, 2021, Penalty Bylaw to be presented at the regular Council meeting in April: 18% January 1st (total taxes owing) 2% July 1st (current year taxes) 4% August 1st (current year taxes) 6% September 1st (current year taxes) 6% October 1st (current year taxes)</p> <p style="text-align: right;">CARRIED</p> <p>MOVED by Deputy Mayor Giesbrecht that the minimum municipal tax collected for each taxable property be set at \$885 for the 2021 Tax Year (was \$860 in 2020), final tax rate bylaw to be presented at the regular Council meeting in April.</p> <p style="text-align: right;">CARRIED</p> <p>MOVED by Mayor St. Amand that Council authorize the attendance of Council and CAO at the 2021 Alberta Urban Municipal Association's Spring Caucus and approve the registration cost of \$50 per delegate.</p> <p style="text-align: right;">CARRIED</p> <p>MOVED by Mayor St. Amand that Council accept the Alberta Community Crime Prevention Association Conference scheduled for May 12th and 13th, 2021 for information.</p> <p style="text-align: right;">CARRIED</p>
<p>7. FINANCIAL</p>	<p>21-60</p>	<p>MOVED by Deputy Mayor Giesbrecht that the income & expense report as of February 28th 2021 be accepted for information as presented.</p> <p style="text-align: right;">CARRIED</p>
<p>8. COUNCIL REPORTS</p>	<p>21-61</p>	<p>MOVED by Mayor St. Amand that the Council reports be accepted for information as presented.</p> <p style="text-align: right;">CARRIED</p>

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9.	ADMINISTRATION REPORTS 21-62	MOVED by Mayor St. Amand that the Administration Reports be accepted for information as presented: CARRIED
10.	INFORMATION / CORRESPONDENCE 21-63	MOVED by Deputy Mayor Giesbrecht that the following Information and correspondence be accepted: a) Fortis Alberta – Community Naturalization & Tree Planting Program b) Farm Safety Center – Information & Support c) Mayerthorpe/Lac Ste. Anne County – Intermunicipal Collaboration Framework Impasse d) Correspondence from Crowsnest Pass regarding replacement of RCMP with Alberta Provincial Police Force e) AUMA Villages West Update, Feb. 2021 Quarterly Report f) Westlock County concerns regarding Proposed Changes to AER Directive 067 – non-payment of levied municipal taxes by Licence Holders of provincially regulated oil and gas properties g) Letter from Municipal Affairs regarding submissions for the 20 th Annual Minister’s Awards for Municipal Excellence h) CPO Reports for January & February, 2021 i) Government of Alberta – Statement of Direct Deposit of \$438.00 for FCSS March payment. j) Government of Alberta – Statement of Direct Deposit of \$98,221 for Municipal Sustainability Initiative – Capital Grant k) February 25 th , 2021 To Do List CARRIED
11.	CLOSED MEETING 21-64	MOVED by Mayor St. Amand that pursuant to section 197(2) of the Municipal Government Act, and Section 17 of the Freedom and Information and Protection of Privacy Act (FOIPP) – Disclosure Harmful to Personal Privacy, that Council go into a closed meeting session at 7:25 p.m. to discuss the following item: - Legal – FOIPP Act Section 27 CARRIED The meeting recessed from 7:25 p.m. to 7:30 p.m. The following individuals were present at the Closed Meeting: Larry St. Amand Ren Geisbrecht Dave Breton

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	21-65	Wendy Wildman Diane Wannamaker MOVED by Deputy Mayor Giesbrecht that Council return to an open meeting at 7:38 p.m. The meeting recessed from 7:38 p.m. to 7:43 p.m. CARRIED
	21-66	MOVED by Deputy Mayor Giesbrecht that the Director of Emergency Management and the Deputy Director of Emergency Management be paid the interim amount of \$200/month compensation for duties outlined on the job description with additional remuneration of \$50/hour up to a total of \$150/day for meetings and courses, pending the Emergency Management Agency coordinating a consistent payment schedule and job description in the future. CARRIED
12.	ADJOURNMENT	The meeting adjourned at 7:46 p.m.

Mayor, Larry St. Amand

Chief Administrative Officer, Wendy Wildman