

SUMMER VILLAGE OF WEST COVE

A G E N D A

For the regular meeting of the Council of the Summer Village of West Cove, scheduled for **7:00 p.m. Thursday, July 30, 2015**, at the Community Hall in West Cove, Alberta.

1. **Call to Order:**
2. **Agenda:**
3. **Minutes:** March 26, 2015, April 23, 2015, June 25, 2015, June 29, 2015, July 8, 2015, July 23, 2015
4. **Public Hearings:**
 - (a)
5. **Delegations**
 - (a) D. Bishop
 - (b) B. Leveugle or R. Madiyalakan
6. **Bylaws and Policies:**
 - (a) RFD: Custody of municipal keys policy
 - (b) Bylaw 404-15 (amend 256-04)
 - (c) RFD: Council Orientation Policy
 - (d)
7. **New Business**
 - (a) Appointment of SDAB secretary
 - (b) Appointment of SDAB Board
 - (c) RFD: lawyer presentation
 - (d) RFD: emergency management/police
8. **Council Reports**
 - (a)
 - (b)
9. **CAO Report and action list**
 - (a) Action list
 - (b) CAO report
10. **Financial matters**
 - (a) Financial Statement (green)
 - (i) June 30, 2015 Balance Sheet
 - (ii) June 30, 2015 Revenues & Expenses
 - (iii) June 30, 2015 Bank reconciliation
 - (iv) GIC (tax account)
 - (v) GIC (cashable, investment account)
 - (b) Accounts (green)
 - (c) 2015 MSI funds
11. **Correspondence**
 - (a) Correspondence – accept for information
 - (b)
12. **Confidential Items**
 - (a)
 - (b)

Next regular council meeting date: August 27, 2015, council orientation August 22, 2015

- 13 **Adjournment:** _____ pm

SUMMER VILLAGE OF WEST COVE

MINUTES

For the special meeting of the Council of the Summer Village of West Cove, held at **5:00 p.m. Monday, June 29, 2015**, at the Community Hall in West Cove, Alberta.

Present: Official Administrator Aleks Nelson
 Chief Administrative Officer (CAO) Anita Blais

1. Call to Order:

The meeting was called to order at 5:00 p.m.

2. 2014 Audited Financial Statement:

RESOLUTION 15-105

MOVED by Official Administrator Nelson to adopt the 20014 Audited Financial Statement.

CARRIED

Meeting adjourned at 5:02 pm

Next regular council meeting date: July 23, 2015

SUMMER VILLAGE OF WEST COVE

MINUTES

For the regular meeting of the Council of the Summer Village of West Cove, held at **7:00 p.m. Thursday, June 25, 2015**, at the Community Hall in West Cove, Alberta.

Present: Official Administrator Aleks Nelson
Deputy Official Administrator Debbie McCann
Chief Administrative Officer (CAO) Anita Blais

1. **Call to Order:**
The meeting was called to order at 7:00 p.m.

2. **Agenda:** Add to 5(a) Jon Tims, representing the auditors, delete 6(b)
RESOLUTION 15-094
MOVED by Official Administrator Nelson to adopt the agenda as amended. **CARRIED**

3. **Minutes:** Budget meeting March 12, 2015, March 26, 2015, April 23, 2015, June 7, 2015
RESOLUTION 15-095
MOVED by Official Administrator Nelson to adopt the March 12, 2015 minutes as presented. **CARRIED**
RESOLUTION 15-096
MOVED by Official Administrator Nelson to adopt the June 7, 2015 minutes with a change to Resolution 15-090; change the time from 8:00 p.m. to 7:00 p.m. **CARRIED**

4. **Public Hearings:**
 - (a) None

5. **Delegations**
 - (a) Seniuk & Co. (Auditor) Jon Tims presented the 2014 audited financial statements.
RESOLUTION 15-097
MOVED by Official Administrator Nelson to have a special council meeting Monday June 29, 2015 at 5:00 p.m. to adopt the 2014 financial statements. **CARRIED**
Mr. Tims left the meeting at 8:05 p.m.

6. **Bylaws and Policies:**
 - (a) Council orientation policy: **TABLED**
 - (b) Deleted

7. **New Business**
 - (a) Appointment of Returning Officer
RESOLUTION 15-098
MOVED by Official Administrator Nelson to appoint Paul Hanlan as Returning Officer for the by-election and to accept his quote in the amount of 1,974.26 (including gst). **CARRIED**

(b) Organizational meeting date:

RESOLUTION 15-099

MOVED by Official Administrator Nelson to have an organization meeting and regular council meeting on August 27, 2015 at 7:00 p.m. in West Cove community hall. **CARRIED**

(c) Council orientation date:

RESOLUTION 15-100

MOVED by Official Administrator Nelson to have a special council meeting from 10:00 a.m. to 4:00 p.m. on August 22, 2015; the agenda is for swearing in of new council and for council orientation. **CARRIED**

8. Council Reports

(a) None

9. CAO Report and action list

RESOLUTION 15-101

MOVED by Official Administrator Nelson to accept the CAO report and action list for information. **CARRIED**

10. Financial matters

(a) Financial Statement: **TABLED**

(b) Accounts:

RESOLUTION 15-102

MOVED by Official Administrator Nelson to accept the cheque listing for information, with the exception of #20150423. **CARRIED**

(c) 2014 Audited Financial Statement (see 5a)

11. Correspondence

(a) None

12. Confidential Items

(a) OIPC reports:

RESOLUTION 15-103

MOVED by Official Administrator Nelson to go in camera at 7:50 p.m. **CARRIED**

RESOLUTION 15-104

MOVED by Official Administrator Nelson to go out of camera at 7:53 p.m. **CARRIED**

Meeting adjourned at 7:54 pm

Next regular council meeting date: July 23, 2015

SUMMER VILLAGE OF WEST COVE

MINUTES

For the special meeting of the Council of the Summer Village of West Cove, held at **8:00 p.m. Wednesday, July 8, 2015**, at the Community Hall in West Cove, Alberta.

Present: Official Administrator Aleks Nelson
 Deputy Official Administrator Debbie McCann
 Chief Administrative Officer (CAO) Anita Blais

1. **Call to Order**

The meeting was called to order at 8:00 p.m.

2. **Web Site**

RESOLUTION 15-106

MOVED by Official Administrator Nelson that, until a policy has been approved by Council, the CAO is directed to restrict new web site postings to the following:

1. Regular agenda packages are to be posted within 36 hours of the meeting
2. Special meeting agendas are to be posted as soon as possible after the meeting is called
3. Unapproved meeting minutes are to be posted within 48 hours of the meeting.
4. Approved and signed minutes are to be posted within 48 hours of approval
5. Other items as directed by email to the CAO by the Official Administrator or Deputy Official Administrator

CARRIED

RESOLUTION 15-107

MOVED by Official Administrator Nelson that the CAO is directed to remove the comments related to the 2013 and 2014 financial statements. Further the CAO is directed to remove the word of the month and quote of the month sections.

CARRIED

3. **Public Notice Locations**

RESOLUTION 15-108

MOVED by Official Administrator Nelson that until a policy has been approved by council the CAO is directed to post information on the special council meetings on the website, on the community bulletin board and the community hall.

CARRIED

4. **Stop work order-Lot 11 Block 8 Plan 6983 KS**

RESOLUTION 15-109

MOVED by Official Administrator Nelson that until until directed in writing by the building safety codes officer, the CAO is directed to remove the Stop Order from Lot 11 Block 8 Plan 6983 KS

CARRIED

5. **In Camera-Personnel issue-FOIP Sec 17**

RESOLUTION 15-110

MOVED by Official Administrator Nelson to go in camera at 8:10 p.m.

CARRIED

RESOLUTION 15-111

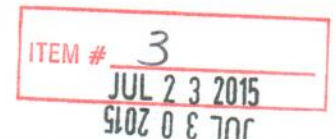
MOVED by Official Administrator Nelson to go out of camera at 9:02 p.m.

CARRIED

The Official Administrator adjourned the meeting at 9:02 p.m

Official Administrator

CAO



SUMMER VILLAGE OF WEST COVE

MINUTES

For the regular meeting of the Council of the Summer Village of West Cove, held at **7:00 p.m. Thursday, June 25, 2015**, at the Community Hall in West Cove, Alberta.

Present: Official Administrator Aleks Nelson
 Deputy Official Administrator Debbie McCann
 Chief Administrative Officer (CAO) Anita Blais

1. Call to Order:

The meeting was called to order at 7:00 p.m.

2. Agenda: Add to 5(a) Jon Tims, representing the auditors, delete 6(b)

RESOLUTION 15-094

MOVED by Official Administrator Nelson to adopt the agenda as amended.

CARRIED

3. Minutes: Budget meeting March 12, 2015, March 26, 2015, April 23, 2015, June 7, 2015

RESOLUTION 15-095

MOVED by Official Administrator Nelson to adopt the March 12, 2015 minutes as presented.

CARRIED

RESOLUTION 15-096

MOVED by Official Administrator Nelson to adopt the June 7, 2015 minutes with a change to Resolution 15-090; change the time from 8:00 p.m. to 7:00 p.m.

CARRIED

4. Public Hearings:

(a) None

5. Delegations

(a) Seniuk & Co. (Auditor) Jon Tims presented the 2014 audited financial statements.

RESOLUTION 15-097

MOVED by Official Administrator Nelson to have a special council meeting Monday June 29, 2015 at 5:00 p.m. to adopt the 2014 financial statements.

CARRIED

Mr. Tims left the meeting at 8:05 p.m.

6. Bylaws and Policies:

(a) Council orientation policy:

TABLED

(b) Deleted

7. New Business

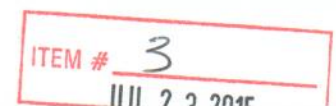
(a) Appointment of Returning Officer

RESOLUTION 15-098

MOVED by Official Administrator Nelson to appoint Paul Hanlan as Returning Officer for the by-election and to accept his quote in the amount of 1,974.26 (including gst).

CARRIED

JUL 3 0 2015



(b) Organizational meeting date:

RESOLUTION 15-099

MOVED by Official Administrator Nelson to have an organization meeting and regular council meeting on August 27, 2015 at 7:00 p.m. in West Cove community hall. **CARRIED**

(c) Council orientation date:

RESOLUTION 15-100

MOVED by Official Administrator Nelson to have a special council meeting from 10:00 a.m. to 4:00 p.m. on August 22, 2015; the agenda is for swearing in of new council and for council orientation. **CARRIED**

8. Council Reports

(a) None

9. CAO Report and action list

RESOLUTION 15-101

MOVED by Official Administrator Nelson to accept the CAO report and action list for information. **CARRIED**

10. Financial matters

(a) Financial Statement: **TABLED**

(b) Accounts:

RESOLUTION 15-102

MOVED by Official Administrator Nelson to accept the cheque listing for information, with the exception of #20150423. **CARRIED**

(c) 2014 Audited Financial Statement (see 5a)

11. Correspondence

(a) None

12. Confidential Items

(a) OIPC reports:

RESOLUTION 15-103

MOVED by Official Administrator Nelson to go in camera at 7:50 p.m. **CARRIED**

RESOLUTION 15-104

MOVED by Official Administrator Nelson to go out of camera at 7:53 p.m. **CARRIED**

The Official Administrator adjourned the meeting at 7:54 p.m.

Next regular council meeting date: July 23, 2015

Official Administrator

CAO

Request For Decision (RFD) Meeting: Regular Council
Meeting Date: July 30, 2015
Originated By: Anita Blais, Chief Administrative Officer
Title: Custody of Municipal Key(s) Policy
Agenda Item Number: 6(a)

BACKGROUND/PROPOSAL:

Over the years, many keys have been cut and lent out to various individuals. In several instances, the burn pit and lagoon gates have been found unlocked and open. For security and liability reasons, control needs to be established over how many keys are cut and issued to various individuals.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:

COSTS/SOURCE OF FUNDING (if applicable)

Not applicable in any direct way.

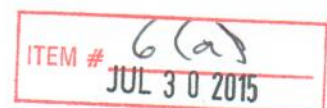
RECOMMENDED ACTION:

1. Council provide further direction or required changes/amendments
2. Council review the policy and if satisfied, adopt the policy as drafted.

Initials show support – Reviewed By: CAO: _____

Official Administrator: _____

Deputy Official Administrator: _____



Summer Village of West Cove

Custody of Municipal Key(s) Policy

Approved by Council July 30, 2015

Policy Statement

The Summer Village of West Cove needs to maintain control over the access codes and the keys for the community hall, maintenance shop, burn pit, and lagoon.

Reason for Policy

Over the years, many keys have been cut and lent out to various individuals. For security and liability reasons, control needs to be established over how many keys are cut and issued to various individuals.

Control:

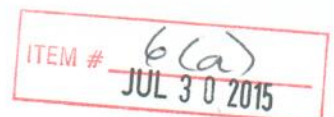
The keys and access codes are under the control of the CAO. No keys or access codes will be given out to anyone until they have signed an agreement not to reveal the codes or lend or give anyone else the access codes or keys. Failure to comply with this policy could result in cancellation of contract(s). The agreement is attached to this policy.

When the keys are returned, it will be noted on the agreement and a copy provided to the individual who returned the keys.

This Policy to become effective July 30, 2015

Official Administrator Aleks Nelson

Anita Blais, CAO



Summer Village of West Cove

Key Policy Agreement

I, _____, have been issued:
(please print name and company name if applicable)

Access codes Key(s) for maintenance shop Key(s) for burn pit/lagoon

I understand and agree that the above is issued for my use only. I agree that I will not give out the access code to anyone or lend the keys to anyone without prior written approval from the CAO of the Summer Village. I also agree that I will not make any copies of the keys.

I understand and agree that failure to comply with this policy may result in the loss of a contract.

Dated at the Summer Village of West Cove this _____ day of _____ 20_____

Signature

CAO

Date keys returned: _____

Request For Decision (RFD) Meeting: Regular Council
Meeting Date: July 30, 2015
Originated By: Anita Blais, Chief Administrative Officer
Title: Bylaw 404-15 (amend 256-04 SDAB Board)
Agenda Item Number: 6(b)

BACKGROUND/PROPOSAL:

Over the years, it has proven difficult to obtain a quorum of SDAB board members from the pool in Lac Ste Anne County.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:

Amending the bylaw allows for a broader pool for the board secretary to draw on.

COSTS/SOURCE OF FUNDING (if applicable)

Not applicable in any direct way.

RECOMMENDED ACTION:

1. Council provide further direction or required changes/amendments
2. Council review the bylaw and if satisfied, adopt the bylaw as drafted.

Initials show support – Reviewed By: _____ **CAO:** _____

Official Administrator: _____

Deputy Official Administrator: _____

ITEM # 6(b)
JUL 30 2015

**SUMMER VILLAGE OF WEST COVE
IN THE PROVINCE OF ALBERTA
BYLAW NO. 404-15**

**BEING AN AMENDMENT TO BYLAW 256-04; THE PROVISION OF ESTABLISHING A
SUBDIVISION AND DEVELOPMENT APPEAL BOARD**

WHEREAS the Summer Village of West Cove wishes to amend Bylaw 256-04;

NOW THEREFORE the Council of the Summer Village of West Cove in the Province of Alberta,
duly assembled, hereby enacts as follows:

1. **NOTWITHSTANDING** Part 1, Section 3 of bylaw 256-04, if a quorum cannot be filled by the members of the Joint Appeal pool, the secretary of the Subdivision and Development Appeal Board may seek to fill quorum by contacting other summer villages, other Subdivision and Development Appeal Boards or other planning boards within the Province of Alberta.

READ A FIRST TIME THIS 30th DAY OF JULY, 2015

READ A SECOND TIME THIS 30th DAY OF JULY, 2015

READ A THIRD TIME AND DULY PASSED THIS 30th DAY OF JULY, 2015

Signed this 30th day of July 2015

Official Administrator, Aleks Nelson

Municipal Administrator – Anita Blais

Request For Decision (RFD) Meeting: Regular Council
Meeting Date: July 30, 2015
Originated By: Anita Blais, Chief Administrative Officer
Title: Council Orientation Policy
Agenda Item Number: 6(c)

BACKGROUND/PROPOSAL:

There is a need to establish orientation and training to newly elected councillors in the summer village.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:

Orientation and training will enable the newly elected council members gain a better understanding of their roles, responsibilities, and duties under the Municipal Government Act , the working relationship with administration and the various other organizations the summer village works with or is associated with , summer village bylaws, policies, strategic plans, status of the summer village business and current issues facing the summer village as well a providing them with a framework to begin strategic planning in order to set direction, priorities, and corporate objectives for the term.

COSTS/SOURCE OF FUNDING (if applicable)

Municipal Affairs provides workshops at no cost to the summer village.

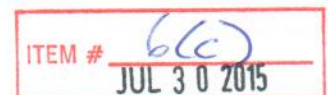
RECOMMENDED ACTION:

1. Council provide further direction or required changes/amendments
2. Council review the policy and if satisfied, adopt the policy as drafted.

Initials show support – Reviewed By: _____ **CAO:** _____

Official Administrator: _____

Deputy Official Administrator: _____



Summer Village of West Cove

Council Orientation Policy

Approved by Council July 23, 2015

Policy Statement

The Summer Village of West Cove will provide Council orientation and training to the elected members of Council after every general municipal election and by-election.

Reason for Policy

The purpose of this policy is to establish guidelines for Council's orientation to ensure members of Council have an overview of:

- their roles, responsibilities, and duties under the Municipal Government Act
- working relationship with administration and the various other organizations the summer village works with or is associated with
- summer village bylaws, policies, strategic plans, status of the summer village business and current issues facing the summer village
- a framework to begin strategic planning in order to set direction, priorities, and corporate objectives for the term.

Administration will present a Council orientation and training plan to Council for its approval within one month of every general municipal election or by-election.

This Policy to become effective July 30, 2015

Official Administrator Aleks Nelson

Anita Blais, CAO

Request For Decision (RFD) Meeting: Regular Council
Meeting Date: July 30, 2015
Originated By: Anita Blais, Chief Administrative Officer
Title: Lawyer presentation
Agenda Item Number: 7(c)

BACKGROUND/PROPOSAL:

There are a number of unresolved legal issues involving the summer village that council needs an update on from legal counsel.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:

Prior to making any decisions on the legal issues, council needs all the facts.

COSTS/SOURCE OF FUNDING (if applicable)

There will be a charge of travel time as well as the cost for the lawyer to attend the meeting.

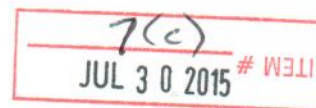
RECOMMENDED ACTION:

1. Council make a motion to hold a special meeting at 5:30 pm on August 27, 2015 (prior to the regular meeting).
2. Council make a motion to invite legal counsel to provide an update at the special meeting on August 27, 2015.

Initials show support – Reviewed By: CAO: _____

Official Administrator: _____

Deputy Official Administrator: _____



Request For Decision (RFD) Meeting: Regular Council
Meeting Date: July 30, 2015
Originated By: Anita Blais, Chief Administrative Officer
Title: emergency management/police
Agenda Item Number: 7(d)

BACKGROUND/PROPOSAL:

All the municipalities within the boundaries of Lac Ste Anne County are involved in a regional study to create an emergency management agency. The summer villages and towns are also looking at a regional policing commission. Currently some summer villages contract policing services through the town of Mayerthorpe, and others contract through Alberta Beach.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:

- One agency established rather than one committee for each summer village
- One committee comprised of members from each summer village rather than one committee for each summer village
- One plan with appendix's for each summer village rather than numerous plans
- One Director of Emergency Management can be appointed rather than one for each summer village
- One term of reference for the agency and one for the committee rather than multiple for each summer village
- One plan with appendix's for each summer village rather than multiple plans for each summer village
- One regional emergency plan versus 15 +/- plans
- One manager to oversee the Commission versus +/- CAO's overseeing bylaws, agencies, committees and DEMs
- Coordinated response and access to resources
- Economy of scale in training efforts and elimination of duplicated infrastructure
- Access to regional pool of trained staff to respond in an emergency
- One Regional Disaster Plan

COSTS/SOURCE OF FUNDING (if applicable)

Unknown at this time as to costs for a regional emergency agency. Commitment to \$12,000.00 per year for policing costs (this figure could be lower, depending on actual policing hours)

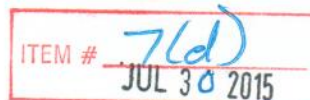
RECOMMENDED ACTION:

1. Council make a motion to authorize the summer village participation in the formation of an emergency agency
2. Council make a motion to authorize the summer village to participate in regional policing commission.

Initials show support – Reviewed By: CAO: _____

Official Administrator: _____

Deputy Official Administrator: _____



SUMMER VILLAGE OF WEST COVE

Balance Sheet

2015-Jul-20

30-Jun-15

5:33:42 PM

2015

General Ledger	Description	June	YTD Balance
Assets	Asset Capital		
Fixed Assets			
3-00-610-000	Engineered Paved Roads	0.00	1,050,629.59
3-00-615-000	Acc Dep Engineered Pave Roads	0.00	(404,348.48)
3-00-640-000	Land	0.00	1,030,271.00
3-00-645-000	Land Improvements - 15 yrs	0.00	52,095.95
3-00-647-000	Acc Dep Land Improvements - 15 yrs	0.00	(24,423.08)
3-00-680-000	Buildings	0.00	142,670.00
3-00-685-000	Acc Dep Buildings	0.00	(29,959.90)
3-00-710-000	Engineered Gravel Roads	0.00	1,100,475.00
3-00-715-000	Acc Dep Engineered Gravel Roads	0.00	(1,048,360.92)
3-00-810-000	Engineered Wastewater	0.00	382,197.71
3-00-815-000	Acc Dep Engineered Wastewater	0.00	(154,626.80)
3-00-910-000	Machinery & Equipment	0.00	50,966.00
3-00-915-000	Acc Dep Machinery & Equipment	0.00	(32,653.30)
3-00-925-000	Acc Dep Furniture and Fixtures	0.00	(3,322.40)
3-00-955-000	Acc Dep Software	0.00	(2,500.00)
	Total Fixed Assets	0.00	2,109,110.37
Other Assets			
3-00-950-000	Software - Muniware	0.00	5,000.00
	Total Other Assets	0.00	5,000.00
	Total Asset Capital	0.00	2,114,110.37
Assets	Asset Operating		
Accounts Receivable			
3-00-200-012	Grants Receivable	0.00	11,787.00
	Total Accounts Receivable	0.00	11,787.00
Bank			
3-00-121-000	Operating Bank Account	130,648.10	284,539.69
3-00-150-000	Savings Bank Account	246.10	340,026.68
3-00-190-000	GIC - Tax Recovery Account	180.74	4,837.59
	Total Bank	131,074.94	629,403.96
Other Assets			
3-00-170-000	GIC	100,000.00	100,000.00
3-00-205-000	Accrued Interest Receivable	0.00	706.69
	Total Other Assets	100,000.00	100,706.69
Other Current Assets			
3-00-215-000	Arrears Taxes Receivable	44.99	44.99
3-00-970-000	Work in Progress	0.00	17,426.00
	Total Other Current Assets	44.99	17,470.99
Assets			
3-00-210-000	Taxes Receivable	(304,354.65)	59,780.99
3-00-260-000	GST Receivable	1,700.91	22,953.06
	Total Assets	(302,653.74)	82,734.05
	Total Asset Operating	(71,533.81)	842,102.69
	Total Assets	(71,533.81)	2,956,213.06

ITEM # 106020
 JUL 23 2015

JUL 30 2015

Liabilities	Liability Capital		
Other Current Liability			
4-00-007-800	MSI Capital Grant	0.00	70,141.14
	TotalOtherCurrentLiability	0.00	70,141.14
Surplus Deficit			
4-00-891-000	Capital Surplus/Deficit	0.00	0.00
	Total Surplus Deficit	0.00	0.00
Liability			
4-00-002-000	Reserve Capital	0.00	25,000.00
4-00-005-000	Reserve Cap Maint Building	0.00	0.00
4-00-006-200	Machinery & Equipment	0.00	29,933.00
4-00-006-400	Land Improvements	0.00	18,863.25
4-00-006-600	Lagoon Restoration Fund	0.00	0.00
4-00-060-000	Engineered Structures	0.00	177,940.61
4-00-800-000	Equity in Fixed Assets	0.00	1,965,753.19
	Total Liability	0.00	2,217,490.05
	Total Liability Capital	0.00	2,287,631.19
Liabilities	Liability Operating		
Other Current Liability			
4-00-007-000	BMTG/SIP Grant	0.00	13,709.00
4-00-007-200	FGTF/NDCC Grant	0.00	14,418.00
4-00-007-600	AMIP Grant	0.00	18,616.87
4-00-007-850	MSI Operating Grant	0.00	1,999.86
4-00-280-000	Net Proceeds L Morgan TR#1271	0.00	4,656.85
4-00-285-000	Accrued Payables	0.00	3,300.00
	Total Other Current Liability	0.00	56,700.58
Surplus Deficit			
4-00-850-000	Accumulated Surplus/Deficit	0.00	161,700.64
4-00-890-000	Operating Surplus/Deficit	0.00	112,493.33
	Total Surplus Deficit	0.00	274,193.97
Liability			
4-00-001-000	Operating Reserves	0.00	6,000.00
4-00-030-000	Development Bonds	0.00	0.00
4-00-050-000	Payroll Withholdings	0.00	0.00
4-00-270-000	Accounts Payable	0.00	1,367.68
	Total Liability	0.00	7,367.68
	Total Liability Operating	0.00	338,262.23
	Total Liabilities	0.00	2,625,893.42
	Current Year	(71,533.81)	330,319.64
	Total Liabilities	(71,533.81)	2,956,213.06

*** End of Report ***

SUMMER VILLAGE OF WEST COVE

Revenues & Expenses

For the Period Ending June 30, 2015

General Ledger	Description	June 2015 Actual	2015 YTD Actual	2015 Budget	2015 Budget Remaining \$
Revenues					
1-00-030-000	Transfer from Reserves	0.00	0.00	45,000.00	45,000.00
1-00-110-000	Residential Taxes	0.00	396,127.56	380,981.51	(15,146.05)
1-00-150-000	Lac Ste Anne Foundation	0.00	0.00	13,450.00	13,450.00
1-00-190-000	Taxes-Power, Gas, Telephone	0.00	705.12	705.12	0.00
1-00-510-000	Tax Penalties and Costs	0.00	5,184.31	5,000.00	(184.31)
1-00-550-000	Return on Investment	426.84	1,239.33	4,000.00	2,760.67
1-00-740-000	Federal Gas Tax Grant	0.00	0.00	0.00	0.00
1-12-250-000	Business Licenses	0.00	0.00	0.00	0.00
1-12-520-000	Tax Certificates	0.00	105.00	300.00	195.00
1-12-590-000	Miscellaneous Revenue	17,428.97	19,531.71	0.00	(19,531.71)
1-12-600-000	Safety Codes	0.00	155.62	400.00	244.38
1-12-700-000	Fines & Penalties	0.00	65.00	0.00	(65.00)
1-32-200-000	MSI Capital Grant	0.00	92,648.00	89,933.00	(2,715.00)
1-32-500-000	MSI Operating Grant	0.00	8,835.00	10,237.00	1,402.00
1-32-700-000	Basic Mun Transportation Grant	0.00	12,033.00	12,033.00	0.00
1-32-840-000	Conditional Grants	0.00	1,097.00	4,112.00	3,015.00
1-61-590-000	Development Permits, Compliance Certific	525.00	1,835.00	1,000.00	(835.00)
	* Total Revenues	18,380.81	539,561.65	567,151.63	27,589.98
Expenses					
2-00-010-000	Administration - Amortization	0.00	0.00	0.00	0.00
2-11-210-000	Council Honoraria	0.00	2,325.00	5,000.00	2,675.00
2-11-211-000	Council Expenses	0.00	100.00	500.00	400.00
2-12-111-000	Administration Fees	4,713.10	22,988.10	55,000.00	32,011.90
2-12-131-000	WCB	403.93	793.00	900.00	107.00
2-12-200-000	Conference fees	0.00	0.00	500.00	500.00

JUL 30 2015

JUL 23 2015
10(a)(ii)
ITEM

2-12-211-000	Travel & Subsistence	554.40	3,578.99	6,500.00	2,921.01
2-12-215-000	Postage	0.00	895.50	1,500.00	604.50
2-12-216-000	Internet	0.00	0.00	200.00	200.00
2-12-217-000	Phone	110.00	550.00	1,350.00	800.00
2-12-219-000	Website	0.00	0.00	200.00	200.00
2-12-220-000	Assessor Fees	0.00	3,984.00	7,968.00	3,984.00
2-12-224-000	Memberships	0.00	1,694.84	2,700.00	1,005.16
2-12-231-000	Audit	0.00	0.00	3,900.00	3,900.00
2-12-232-000	LTO & Legal fees	2,908.77	19,926.63	30,000.00	10,073.37
2-12-239-000	Elections	0.00	0.00	2,500.00	2,500.00
2-12-241-000	Advertising	0.00	37.00	0.00	(37.00)
2-12-250-000	Miscellaneous	0.00	0.00	0.00	0.00
2-12-251-000	Software/support	86.70	606.90	1,100.00	493.10
2-12-260-000	Office rent	150.00	750.00	1,800.00	1,050.00
2-12-274-000	Insurance/Bond	3,810.46	3,810.46	4,500.00	689.54
2-32-000-000	Transportation-Amortization	0.00	0.00	0.00	0.00
2-12-510-000	Office Supplies	20.88	567.51	1,100.00	532.49
2-12-512-000	Photocopying	108.36	390.96	500.00	109.04
2-12-810-000	Bank Charges	13.97	(389.21)	225.00	614.21
2-12-950-000	Yellowhead Regional Library	0.00	260.15	550.00	289.85
2-32-200-000	Roads - general maintenance/repairs	0.00	0.00	2,500.00	2,500.00
2-32-200-001	Roadway Repairs	0.00	0.00	2,500.00	2,500.00
2-32-000-005	Drainage Project	1,466.06	1,466.06	30,000.00	28,533.94
2-32-250-000	Roads - summer contracted	0.00	0.00	500.00	500.00
2-32-260-000	Road - winter contracted	0.00	3,880.00	7,000.00	3,120.00
2-32-500-000	Road - paving project	0.00	0.00	0.00	0.00
2-32-510-000	Roads - salaries	0.00	0.00	0.00	0.00
2-32-600-000	Roads - Streetlights	1,080.17	7,527.92	11,500.00	3,972.08
2-32-760-000	Transfer to Road Reserves	0.00	0.00	0.00	0.00
2-42-000-000	Water Systems Amortization	0.00	0.00	0.00	0.00
2-42-200-000	Lagoon	300.00	1,500.00	3,600.00	2,100.00
2-42-225-000	Lagoon Restoration	11,000.00	11,000.00	11,000.00	0.00
2-42-250-000	Utilities - solid waste & lagoon	0.00	0.00	0.00	0.00
2-43-200-000	Garbage Disposal	4,433.36	4,433.36	0.00	(4,433.36)
2-43-210-000	Garbage Collection	0.00	7,067.63	48,000.00	40,932.37
2-52-100-000	MSI Capital Project	2,356.55	11,757.80	71,646.00	59,888.20
2-61-200-000	Planning - Contracted Services	675.00	5,762.30	1,000.00	(4,762.30)
2-72-100-000	Community hall/storage centre	53.00	462.43	650.00	187.57

2-72-200-000	Salaries	5,625.00	8,695.00	45,000.00	36,305.00
2-72-250-000	Park maintenance equipment	189.46	687.22	4,700.00	4,012.78
2-72-255-000	Trees/dredging/dock	0.00	0.00	3,000.00	3,000.00
2-72-500-000	Recreation - West Cove Days	0.00	2,857.14	3,000.00	142.86
2-72-550-000	Recreation playground equipment	0.00	0.00	0.00	0.00
2-72-600-000	Equipment repairs and supplies	0.00	255.00	1,000.00	745.00
2-72-650-000	Weed control	0.00	0.00	350.00	350.00
2-72-000-000	Parks and Rec Amortization	0.00	0.00	0.00	0.00
2-72-700-000	Rec program FCSS	0.00	0.00	5,483.00	5,483.00
2-73-200-000	Lac Ste Ann Mun Services Package	937.60	3,056.54	40,000.00	36,943.46
2-73-300-000	Wild Water Commission	4,870.34	4,870.34	3,500.00	(1,370.34)
2-74-010-000	Transfer to Emergency Access Reserve	0.00	0.00	0.00	0.00
2-75-001-000	School Requisition	32,414.26	64,828.51	128,574.51	63,746.00
2-75-002-000	School Requisition - non residential	0.00	0.00	705.12	705.12
2-75-005-000	Lac Ste Anne Foundation	11,633.25	11,633.25	13,450.00	1,816.75
2-97-764-000	Transfer to Reserves	0.00	0.00	0.00	0.00
2-99-999-999	Clearing account	0.00	0.00	0.00	0.00
*	Total Expenses	89,914.62	214,610.33	567,151.63	352,541.30
**P	Surplus/deficit	(71,533.81)	324,951.32	0.00	(324,951.32)

*** End of Report ***

SUMMER VILLAGE OF WEST COVE

Accounts Payable Bank Reconciliation

2015-Jul-20
5:16:43PM

June Balance Shown on Bank Statement

305,761.00

Add Outstanding Deposits

Deposit Description	Batch #	Deposit Date	Amount
BANK DEPOSIT	432	2015-06-30	31,685.79
Total Deposits Outstanding			31,685.79
			Sub Total
			337,446.79

Less Outstanding Cheques

Payee	Cheque #	Cheque Date	Amount
Brad Londeau	20150415	2015-06-23	125.00
Dynamic Household Support Inc.	20150416	2015-06-23	5,973.93
Evergreen Ecological	20150417	2015-06-23	4,655.03
Muniware	20150418	2015-06-23	91.04
Real Water Consulting	20150419	2015-06-23	315.00
Reynolds Mirth	20150420	2015-06-23	3,054.21
Rock Hill Contracting	20150421	2015-06-23	11,550.00
West Inter Lake District	20150422	2015-06-23	4,870.34
Anita, Blais	20150423	2015-06-23	708.75
Lac Ste Anne Foundation	20150424	2015-06-23	11,633.25
Opus Stewart Weir	20150425	2015-06-23	1,539.36
AMSC Insurance	20150426	2015-06-29	3,810.46
Anita, Blais	20150427	2015-06-29	1,168.75
Ste Anne Natural Gas	20150428	2015-06-29	2,474.38
Town of Mayerthorpe	20150429	2015-06-29	937.60
Total Outstanding Cheques			52,907.10
			(52,907.10)

And Adjustments

Your Bank Balance Should Be	284,539.69
Your Reconciled Bank Balance Is	284,539.69
Difference	0.00

*** End of Report ***

ITEM # 10(a)(iii)

JUL 23 2015

JUL 30 2015



RBC Royal Bank®

Close

Chequing

11 Jul 2015

CAD Chequing 05259-1031400

Show All Transactions for June 2015

Date	Description	Withdrawals	Deposits	Balance
1 Jun 2015	BR TO BR - 8719		19,719.93	
1 Jun 2015	CHEQUE - 20150412	2,887.50		
1 Jun 2015	MONTHLY FEE	3.75 ✓		
1 Jun 2015	SERVICE FEE	8.40 ✓		
1 Jun 2015	ITEMS ON DEP. FEE	1.82 ✓		161,841.33
3 Jun 2015	BR TO BR - 8719		14,352.18	176,193.51
5 Jun 2015	BR TO BR - 8719		16,072.62	192,266.13
8 Jun 2015	CC 0000020150411	6,848.31		185,417.82
9 Jun 2015	CHEQUE - 20150402	1,115.40		184,302.42
11 Jun 2015	BR TO BR - 8719		27,959.99	212,262.41
15 Jun 2015	BR TO BR - 8719		8,694.63	220,957.04
18 Jun 2015	BR TO BR - 8719		14,722.07	
18 Jun 2015	PROPERTY TAX		4,196.80 ✓	239,875.91
	-CIBC MORTGAGES			
24 Jun 2015	WWW PAYMENT - 8530	1,080.17 ✓		
	-ALBERTA MUN COR			
24 Jun 2015	MISC PAYMENT		863.40	239,659.14
	-002743273659AC9			
25 Jun 2015	GIC PURCHASE	100,000.00 ✓		
25 Jun 2015	BR TO BR - 4349		33,653.17	173,312.31
26 Jun 2015	MISC PAYMENT	403.93 ✓		172,908.38
	-WCB ALBERTA			
29 Jun 2015	BR TO BR - 8719		44,564.65	
29 Jun 2015	UTILITY BILL PMT	53.00 ✓		217,420.03
	-STE ANNE GAS-GB			
30 Jun 2015	BR TO BR - 8719		53,629.54	
30 Jun 2015	BR TO BR - 8719		62,693.51	
30 Jun 2015	PROPERTY TAX		1,381.79	-1174
	-FIRST NATIONAL			
30 Jun 2015	PROPERTY TAX		7,793.49 ✓	
	-STRATFORD			
30 Jun 2015	SCHOOL TAX	32,414.26		
	-PTASFF			
30 Jun 2015	CHEQUE - 20150414	963.10		
30 Jun 2015	CHEQUE - 20150413	3,780.00		305,761.00

Royal Bank of Canada Website, © 1995 - 2015

Chequing

11 Jul 2015

CAD Chequing 004 01599-1035385

Show All Transactions for June 2015

Date	Description	Withdrawals	Deposits	Balance
1 Jun 2015	DEPOSIT INTEREST		246.10 ✓	341,149.95

GIC Details

GIC 00990155026-0001

Current Details

Type of GIC	Non Redeemable GIC
Issued by	Royal Bank of Canada
Ownership	Sole Owner
Redeemable	No
Purchase Date	9 Mar 2013
Term	3 Years
Interest Rate(s)	1.8000% Per Annum
Amount Originally Invested	\$4,668.03
Current Balance	\$4,837.59
Next Payment of Interest	Reinvested, 9 Mar 2016
Interest Payment Frequency	Annual

Maturity Details

Maturity Date	9 Mar 2016
Maturity Instructions	Renew Principal
Anticipated Interest	\$256.64
Maturity Value	\$4,924.67

Note: You can update maturity instructions online anytime, up to one business day before maturity. To redeem your GIC over the phone or in person, please call 1-800-463-3863 or visit your branch.

ITEM # 10(a)(iv)
JUL 23 2015
JUL 30 2015

GIC Details

GIC 00990155026-0003

Current Details

Type of GIC	One Year Cashable GIC
Issued by	Royal Bank of Canada
Ownership	Sole Owner
Redeemable	Yes
Purchase Date	25 Jun 2015
Term	1 Year
Interest Rate(s)	0.8500% Per Annum
Amount Originally Invested	\$100,000.00
Current Balance	\$100,000.00
Interest Disbursement	Credit Account 05259-1031400
Interest Payment Frequency	At Maturity

Maturity Details

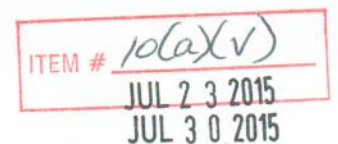
Maturity Date	25 Jun 2016
Maturity Instructions	Credit Account 05259-1031400
Anticipated Interest	\$850.00

Note: You can update maturity instructions online anytime, up to one business day before maturity. To redeem your GIC over the phone or in person, please call 1-800-463-3863 or visit your branch.

Redemption Rates Prior to Maturity

If a Redeem Early link appears below, your GIC is eligible for redemption online.

1 to 29 Days 0.000%



TELUS

svoffice@telusplanet.net

Municipal Sustainability Initiative (MSI) 2015 Allocations

From : municipalservicesandlegislation@gov.ab.ca
Subject : Municipal Sustainability Initiative (MSI) 2015 Allocations

Thu, Jul 23, 2015 01:10 PM

📎 1 attachment

To : Anita Blais <svoffice@telusplanet.net>

ATTENTION: ALL CHIEF ELECTED OFFICIALS

I am pleased to announce the Municipal Sustainability Initiative (MSI) 2015 allocations have been approved, and Alberta's municipalities will receive a total of nearly \$880 million in MSI funding this year.

Our government promised you we would continue to support your local infrastructure needs, and we are keeping that promise with the funding provided through the MSI program.

We are committed to making life better for Albertans, and that means we need strong communities with the infrastructure that helps deliver a high quality of life.

This funding ensures stable support for the long-term plans of communities across our province, including your own municipality.

Attached for your information is the news release confirming this year's MSI funding, and you will find the individual MSI allocations for all municipalities posted on our website, along with the new guidelines.

I look forward to continuing to work with you, our municipal partners, as we build even stronger communities together.

Sincerely,

Honourable Deron Bilous
 Minister of Municipal Affairs

 **MSI 2015 Allocations_NR 20150723.pdf**
 29 KB

2015	MSI Capital Component	BMTG Component	Sub- Total	Operating Funding	Total Funding
WEST COVE	\$71,646	\$12,033	\$83,679	\$10,237	\$93,916

ITEM # 10(c)
 JUL 30 2015



BARRISTERS SOLICITORS

Reynolds
Mirth
Richards
& Farmer LLP



WRITER'S E-MAIL

kbeckerbrookes@rmrf.com

WRITER'S DIRECT PHONE

780.497.3304

YOUR FILE

OUR FILE

74209-026

June 26, 2015

VIA FAX: 780-439-0475

Attn: Debbie Bishop
Prowse Chowne LLP
1300, 10020 - 101A Avenue
Edmonton, AB T5J 3G2

Dear Madam:

**Re: Summer Village of West Cove v. The Subdivision and Development Appeal Board
for the Summer Village of West Cove
Action: 1503 0045AC**

Please find attached the response received from Ms. McDevitt confirming the Summer Village's Application for Permission to Appeal has been adjourned from September 10, 2015 to December 1, 2015.

We trust the foregoing is satisfactory. If you have any questions or concerns, please do not hesitate to contact me directly.

Yours truly,

REYNOLDS, MIRTH, RICHARDS & FARMER LLP

PER:


KELSEY L. BECKER BROOKES
KLBB/kam

cc Anita Blais, Summer Village of West Cove (via email)

1444370.doc

ITEM # 11 (a)
JUL 30 2015

01:29:12 p.m. 06-24-2015 7804293044



BARRISTERS SOLICITORS

Reynolds Mirth Richards & Farmer LLP



Fax 7804293044

Jun 24 2015 01:31pm P001/001

WRITER'S EMAIL kbeckerbrookes@rmrf.com

YOUR FILE

WRITER'S DIRECT PHONE 780.497.3304

OUR FAX 74209-026

June 24, 2015



VIA FAX: 780-427-4127

Attn: Bobbi-Jo McDevitt
Court of Appeal of Alberta
1A Sir Winston Churchill Square
Edmonton, AB T5J 0R2

Dear Madam:

Re: Summer Village of West Cove v. The Subdivision and Development Appeal Board
for the Summer Village of West Cove
Action: 1503 0045AC

We write to request an adjournment of the Application for permission to appeal brought by the Summer Village of West Cove from September 10, 2015 to December 1, 2015. We will also require extensions under Rules 14.44 and 14.52. Ms. Bishop, counsel for the Respondents Loretta Muir and Ron Miller, has consented to the adjournment. The Respondent SDAB is not represented by counsel and the Record was filed by the Summer Village by Order. The SDAB does not intend to participate.

On another file you indicated a request to adjourn an application well in advance of the hearing date can be directed to you, avoiding the need for counsel to prepare and circulate a consent order or make a personal appearance before a duty judge. Please confirm this is acceptable for your purposes, or let us know if you need anything more.

We will undertake to give notice to all interested parties of the adjournment once it is confirmed.

We trust the foregoing is satisfactory. If you have any questions or concerns, please do not hesitate to contact me directly.

Yours truly,

REYNOLDS, MIRTH, RICHARDS & FARMER LLP

PER:

KELSEY L. BECKER BROOKES
KLBB/kam

cc Debbie Bishop, Prowse Chowne LLP (via fax: 780-439-0475)
Anita Blais, Summer Village of West Cove (via email)
1442698.doc

ADJOURNED

BY CMO to December 1, 2015.

Extension of 6 mths deadline in R. 14.44(2)

granted to December 1, 2015 (Note: Rule 14.52 does not apply to applications for permission to appeal.)

Bobbi Jo McDevitt
June 24/15

Lac Ste. Anne County

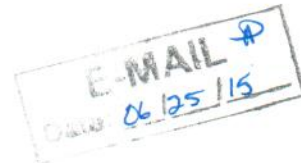
4928 Langston Street
Box 219, Sangudo, AB T0E 2A0
www.lfac.ca



June 25, 2015

Summer Village of West Cove
Box 409
Darwell, AB T0E 0L0

To whom it may concern,



Re: FCSS & Recreation Agreement

As you are aware, Lac Ste. Anne County is not satisfied with the current structure with multiple FCSS boards and wants to move forward with an amalgamation into a single regional board structure. Discussions have been occurring over the past several months, and we hope to continue those negotiations.

With this said, in order to move forward with a January 1, 2016 commencement, the County is serving notice to terminate same, effective December 31, 2015.

Although we hope that the terms for the new system can be mutually agreed upon, in consideration of the possibility that they may not, the County feels the notice to terminate necessary.

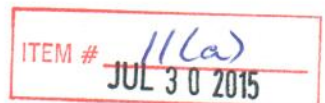
Again, we are excited at the opportunity to continue discussions and to collaboratively develop strategies for a new system.

Sincerely,

Bill Hegy
County Reeve

BH/tc

c.c. County Council
Mike Primeau, County Manager
Trista Court, General Manager of Community & Protective Services



Lac Ste. Anne County

4928 Langston Street
Box 219, Sangudo, AB T0E 2A0
www.lfac.ca



June 26, 2015

Summer Village of West Cove
Box 409
Darwell, AB T0E 0L0

Dear Mayor, Council and CAO:


As the date of Lac Ste. Anne County's 50th Anniversary is fast arising, County Council and Administration wish to cordially invite you to attend our celebrations!

.....

To commemorate this special year, we are hosting a community celebration on Saturday, August 29th, 2015 between 2:00 p.m. – 6:00 p.m. at the Sangudo Agricultural Grounds and Riverside Campground located in Sangudo, Alberta.

The day will be full of activities, music, food and the showcasing of local talent. We would like to invite your municipality to attend our events and help us celebrate this momentous occasion! Please keep our celebration date in mind as you plan your summer.

Sincerely,


Bill Hegy
Reeve

BH/tm



ITEM # 11(a)
JUL 30 2015



June 30, 2015

Ms. Anita Blais, Chief Administrative Officer
Summer Village of West Cove
PO Box 409
Darwell, AB T0E 0L0

Dear Ms. Blais

**Re: Request for Sponsorship
2015 Alberta Development Officers Association Conference
September 28-30, 2015**

We are sending you this letter to invite you to become a sponsor of the 2015 Alberta Development Officers Association Conference. The Town of Slave Lake, Municipal District of Lesser Slave River and Big Lakes County are co-hosting this year's conference in the Town of Slave Lake September 28-30, 2015.

The ADOA is comprised of a membership of approximately 350 Development Officers from both rural and urban municipalities in Alberta. We also have members from the private sector and others including municipal planners, independent planners, surveyors and engineers. The ADOA membership meets once a year at the annual conference for an opportunity to learn about current issues and trends and to network with our peers.

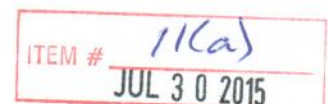
There are many sponsorship opportunities and we have attached a detailed sponsorship sheet for your consideration.

Please feel free to contact Laurie Skrynyk or Vanessa Asselin (Town of Slave Lake) @ 780-849-8000, Pat Olansky or Amanda Backs (Big Lakes County) @ 780-523-5955, or Jill Tapp (M.D. of Lesser Slave River) @ 780-849-4888 for more information.

Yours truly

Pat Olansky
ADOA Conference Committee

Enc.





2015 ADOA CONFERENCE
September 28th to September 30th, 2015
Slave Lake, AB

** Co-Hosted by The Town of Slave Lake, Big Lakes County & Municipal District of Lesser Slave River No. 124.

SPONSORSHIP CATEGORIES

- Recognition for one or part of the five coffee breaks (\$750.00 per break)
- Recognition for one or part of the two breakfasts. (\$1,500.00 per breakfast)
- Recognition for one or part of the two lunches. (\$2,400.00 per lunch)
- Recognition for the opening reception / meet and greet. (\$1,500.00)
- Recognition for non-specific contribution. (see chart below)

SPONSORSHIP CONTRIBUTION RECOGNITION:

DIAMOND SPONSOR:	\$5,000 +
PLATINUM SPONSOR:	\$2,500 +
GOLD SPONSOR:	\$1,500 to \$2,499
SILVER SPONSOR:	\$1,000 to \$1499
BRONZE SPONSOR:	\$300 to \$999

Please make your cheque payable to "The Alberta Development Officers Association" and forward your contribution with this form to:

Alberta Development Officers Association
Attn: Diane Burtnick
PO Box 164
Sangudo, AB T0E 2A0

CONTACT INFORMATION:

NAME: _____

COMPANY or MUNICIPALITY: _____

ADDRESS: _____

PHONE: (_____) _____ - _____ CELL#: (_____) _____ - _____

EMAIL: _____



Ever Green
Ecological Services

June 1, 2015

Dear Valued Customer/Supplier,

We are pleased to announce that GFL Environmental Solid Waste Inc. ("GFL") has acquired the shares of Ever Green Ecological Services Inc. ("Ever Green") effective June 1, 2015.

Ever Green has a history of strong customer service and innovative waste solutions upon which GFL intends to build. With this acquisition, GFL strengthens its commitment to the Edmonton and northern Alberta marketplaces by adding additional solid waste, organics collection and recycling solutions to the environmental services we currently provide. GFL is a national company with more than 50 facilities across Canada offering a broad range of solid and liquid waste collection and processing, waste transfer, recycling, soil treatment and site excavation services. As a customer of GFL, you will benefit from our **"One -Stop Shop"** for waste management and recycling services.

We are committed to ensuring that the integration of the GFL and Ever Green businesses is as seamless for you as possible, though you may soon begin to see changes such as branding and invoice formatting. Our new logo and colours are the most obvious changes, but there are other behind the scene improvements we're excited to announce. Our upgraded software offers more efficient route planning and scheduling resulting in improved levels of customer service. We also expect to introduce enhanced billing and payment options including online bill payments, credit card processing and automatic bank withdrawals. These are just a few of the exciting initiatives underway at GFL, and what we know is that none of these enhancements would be possible without the strong relationships and support we've received from our valued customers and business partners.

The local customer service and management team of Ever Green will stay on with GFL and the current phone numbers of Ever Green will remain in place. Should you have any questions or concerns, please do not hesitate to contact our offices and we will be happy to address your service request.

On behalf of GFL, we thank you for your support and look forward to continuing our partnership together.

Sincerely,

Warren Graumann
GFL Environmental Solid Waste Inc.

Lorenzo Doniti
Ever Green Ecological Services Inc.

AR80395

July 9, 2015

Ms. Anita Blais, Chief Administrative Officer
Summer Village of West Cove
PO Box 409
Darwell, AB T0E 0L0

Dear Ms. Blais:

Thank you for submitting the Municipal Sustainability Initiative (MSI) - 2013 Capital Statement of Funding and Expenditures (SFE).

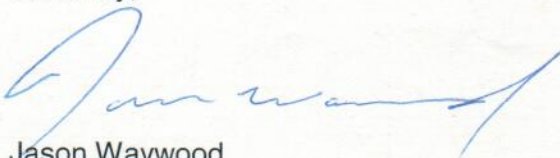
This letter confirms that the municipality's certified SFE has been submitted as required. We have reviewed your report and are satisfied that the reporting requirements of the MSI Memorandum of Agreement have been met. All reported projects have been accepted by the Minister.

Attached is the 2013 Certification Summary Report, which is based on the municipality's reported amounts.

In addition, the funding agreement states that you agree to allow the Minister and/or his agents, including but not limited to, the Auditor General of Alberta, and representatives of the Province of Alberta, access to the project site; any engineering drawings or documents; any books of accounts relating to funding, earnings, and expenditures claimed under this agreement; and any other such project related documents as deemed necessary by the Minister in performing an audit of the projects undertaken under this agreement. All project related documents shall be kept for a minimum of three years following completion of the project.

If you have any questions, please contact a compliance advisor by dialing 310-0000 toll-free, then 780-427-2225.

Sincerely,



Jason Waywood
Director, Grant Accountability

Attachment

ITEM # 11(a)
JUL 30 2015

MUNICIPAL SUSTAINABILITY INITIATIVE (MSI)

Program Year 2013
 Capital Certification Summary
 Summer Village of West Cove
 As at December 31, 2013

Closing Balance: \$0
 2013 Allocation: \$85,850
 Interest Earned: \$0

(1) MA Project No.	(2) Project Name	(3) Status of Project	(4) Ministry Accepted MSI Amount	(5) Total Reported MSI Applied To Date	(6) Remaining Ministry Accepted MSI Amount	(7) Previous and Current Year Qualifying Project Costs to be Funded from MSI	(8) MSI Funds Applied to Previous and Current Year Qualifying Costs	(9) Remaining Qualifying Project Costs Carried Forward to Next Year
CAP-1357	1st to 11th Street Upgrade	Completed/Fully Funded	\$283,898	\$283,898	\$0	\$65,231	\$65,231	\$0
CAP-3041	Lagoon Rehabilitation Project	Not Started	\$200,000	\$0	\$200,000	\$0	\$0	\$0
Total:						\$65,231	\$65,231	\$0
2013 Remaining Balance:							\$20,619	\$0



PO Box 600
Onoway AB T0E 1V0
780-967-2246

July 14, 2015

Summer Village of West Cove
PO Box 409
Darwell AB T0E 0L0

Dear Sir or Madam,

RE: 2015 STE ANNE NATURAL GAS CO-OP LTD ANNUAL MEETING

We request the honour of your presence at our Annual Meeting being held on August 20, 2015 at the Ste. Anne office. We will be having a barbeque starting at 6:00 to 7:00 pm, and the meeting will commence at 7:00 pm. Please ensure we have updated minutes for the current elected officials to take part in the voting at the meeting and to also update our records.

Thank you for your consideration in this matter and we kindly ask that you respond as soon as possible.

Sincerely,

A handwritten signature in blue ink, appearing to read "Kevin Ouderkirk", is written over a horizontal line.

Kevin Ouderkirk
General Manager
For: Ste Anne Board of Directors

ITEM # 11(a)
JUL 30 2015

Town of Mayerthorpe

Report Range : 2015/03/01 0000 to 2015/03/31 2359 **Report Title :** WEST COVE DAILY EVENTS

3/5/2015

TOWN OF MAYERTHORPE

Events:	
Date/Time	Officer
	Backup Officers
	Group
Event	
Location	

2015/03/05 1345 DAWN, DWIGHT
2015/03/05 1515 TOWN OF MAYERTHORPE

GENERAL PATROL
WEST COVE
WEST COVE
PATROL VILLAGE, CHECK HOMES, RADAR, BEAUTIFUL DAY AT PLUS 6

3/15/2015

TOWN OF MAYERTHORPE

Events:	
Date/Time	Officer
	Backup Officers
	Group
Event	
Location	

2015/03/15 2015 DAWN, DWIGHT
2015/03/15 2145 TOWN OF MAYERTHORPE

GENERAL PATROL
WEST COVE
WEST COVE
PATROL VILLAGE AND CHECK ON HOMES, QUIET EVENING, STARTED SNOWING AT PLUS ONE, BUT ALL AROUND NICE EVENING IN THE VILLAGE

3/19/2015

TOWN OF MAYERTHORPE

Events:	
Date/Time	Officer
	Backup Officers
	Group
Event	
Location	

2015/03/19 1330 DAWN, DWIGHT
2015/03/19 1500

ITEM # 11(a)
JUL 30 2015

TOWN OF MAYERTHORPE

GENERAL PATROL
WEST COVE
WEST COVE
RADAR, CHECK RESIDENCES, QUIET DAY IN VILLAGE

3/27/2015

TOWN OF MAYERTHORPE

Events:	
Date/Time	Officer
	Backup Officers
	Group
Event	
Location	

2015/03/27 1900	DAWN, DWIGHT
2015/03/27 2030	TOWN OF MAYERTHORPE

GENERAL PATROL
WEST COVE
WEST COVE
PATROL VILLAGE, QUIET EVENING ALTHOUGH WARM NIGHT AT PLUS 10

3/31/2015

TOWN OF MAYERTHORPE

Events:	
Date/Time	Officer
	Backup Officers
	Group
Event	
Location	

2015/03/31 1020	DAWN, DWIGHT
2015/03/31 1022	TOWN OF MAYERTHORPE

(CITATION ISSUED : OPEN)
WEST COVE
MAIN ST
Working on a Citation Report # A10692603R

Total Events: 5

Town of Mayerthorpe

Report Range : 2015/04/01 0000 to 2015/04/30 2359 **Report Title :** WEST COVE DAILY EVENTS

4/17/2015

TOWN OF MAYERTHORPE

Events:

Date/Time

Officer

Backup Officers

Group

Event

Location

2015/04/17 2130

DAWN, DWIGHT

2015/04/17 2300

TOWN OF MAYERTHORPE

GENERAL PATROL

WEST COVE

WEST COVE

PATROL VILLAGE, PRETTY QUIET, WINDY AND COOL EVENING WITH MIXED WEATHER

Total Events: 1